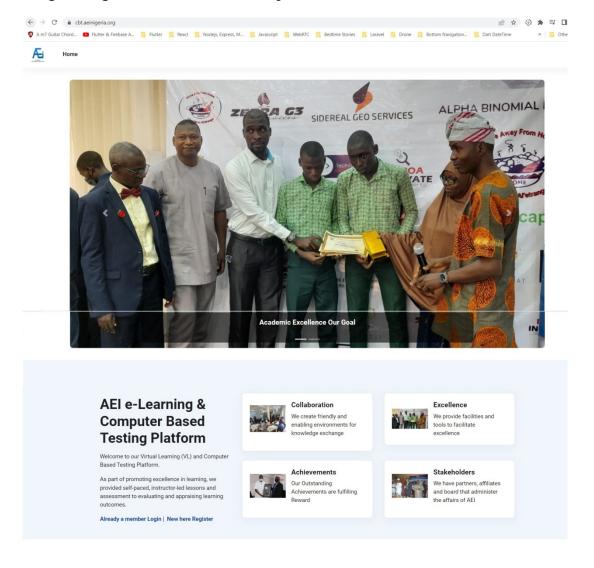
# **AEI Students' CBT Guide**

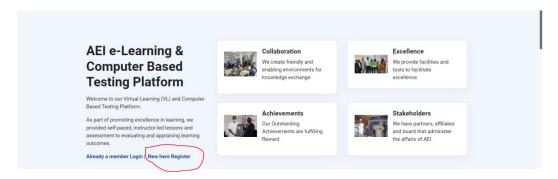
# STEP 1 – Visit chtaeinigeria.org

To access the AEI Nigeria examination portal, go to your web browser and enter "cbt.aeinigeria.org" in the address bar and press enter.



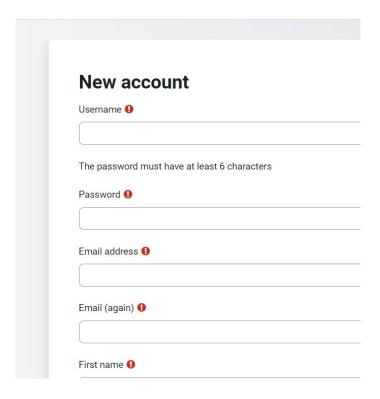
## STEP 2 – Click 'New here Register'

If you are a first-time user, click on the "New here? Register" button to access the registration form and create an account.



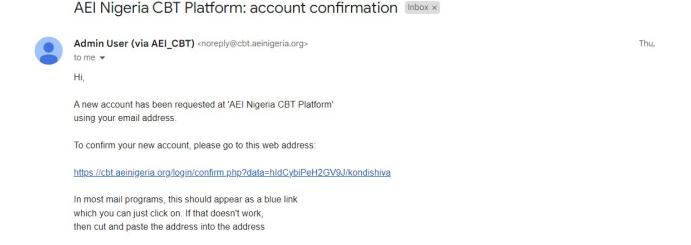
#### **STEP 3 - Registration**

Complete the registration form with all the required information. An email will be sent to the email address you provided, which you will need to verify and activate your account. If you do not find the email in your inbox, please check your spam folder.



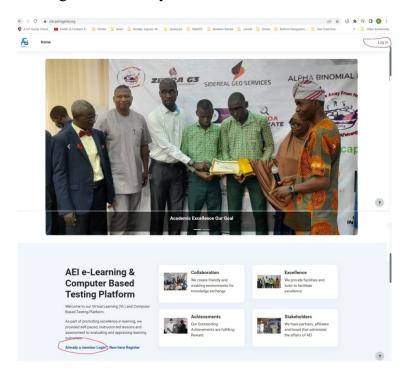
# **STEP 4 - Confirm registration**

In the email you received, click on the confirmation link to verify your account and activate it.



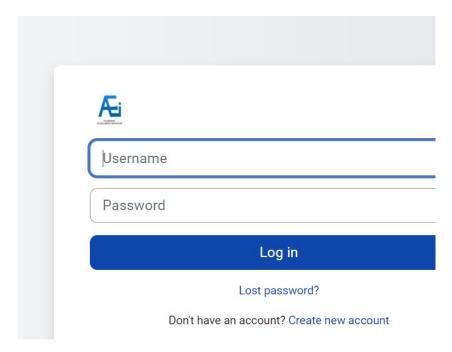
#### STEP 5 - Sign In

If you already have an account as a registered member, you do not need to register again. Simply click on the "Login" link at the top right-hand corner of the page or click on "Already a member? Login" to access your account.



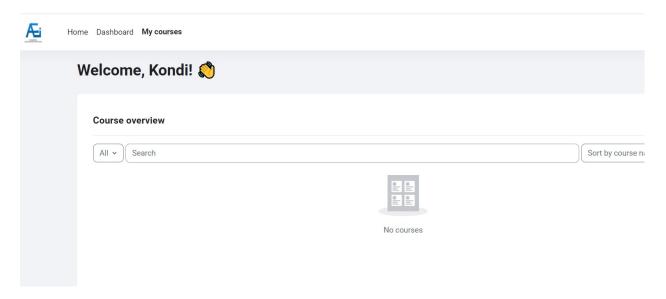
# STEP 6 – Sign In

Enter your username and password to login.



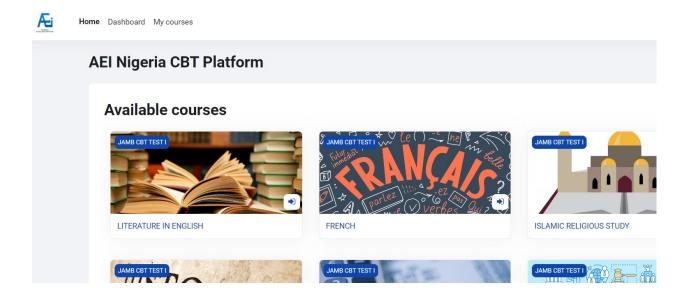
# STEP 7 – My Courses

When you successfully log in, you will be taken to the 'My Courses' page. On your first login, you will not see any courses there.



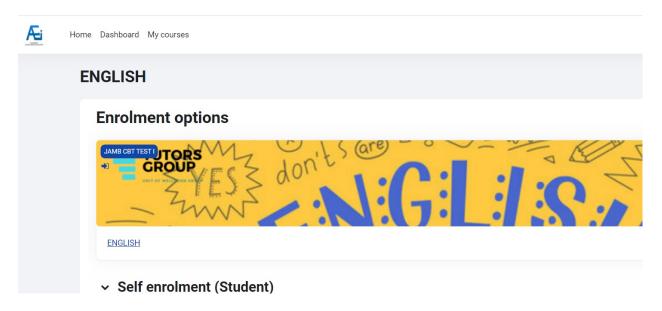
#### **STEP 7 – Available Courses**

To view available courses, click the 'Home' link on the main menu. To enroll in a course, click on the desired course.



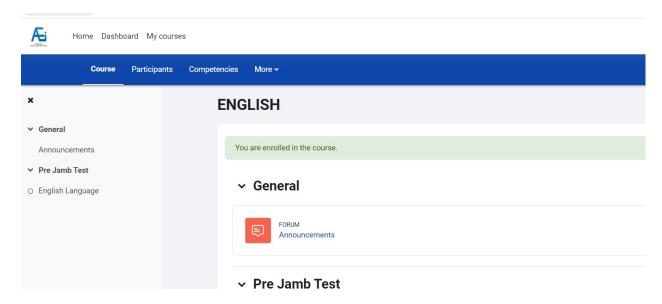
## **STEP 8 – Course Enrolment**

To self-enroll in a course, click the "Enroll" button.



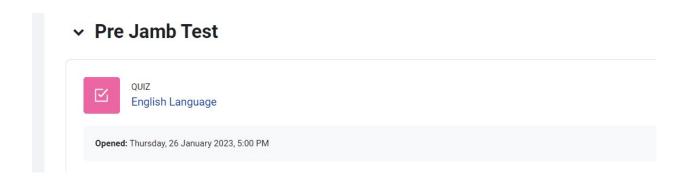
# STEP 9 – Course Page

After enrolling in a course successfully, you will be taken to the course page.



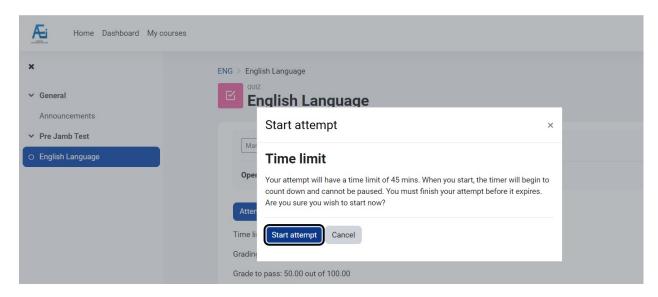
# STEP 10 – Taking a test

After enrolling in a course successfully, you will be taken to the course page.



#### STEP 10 – Taking a test

To launch a quiz or test, click on the desired quiz or subject.



## STEP 12 – Taking a test

The test begins with the first question in the center of the page, and there is a sidebar displaying all the questions for quick navigation. The "Previous" and "Next" buttons are located at the bottom of the page to navigate between questions.

